DEANS DELEGATED ACTIONS

APPOINTMENTS: ASSISTANT PROFESSOR, STEPS I, II, & III FOR LINE, IN RESIDENCE, HEALTH SCIENCES CLINICAL AND CLINICAL X & ASSISTANT ADJUNCT APPOINTMENTS ALL STEPS

MERITS - SENATE TITLES: Professor Series, Clinical X Series, In-Residence (Last Action must be positive) every other review delegated
Assistant Professor 1 to II, II to III, III to IV ➤ LETTER SAYS REAPPOINTMENT W/ YEAR Not St IV-V or V-VI
(Merit & Reappt 1 Yr.) Mid Career Appraisal w/ Merit or Reappointment not delegated.
Associate Professor 1 to II, II to III - Not III to IV or IV to V
Professor I-II, I-III - Not III to IV, not V to VI, Can be VI-VII, VII to VIII, VIII-IX - Not Above Scale
Every other year except I-II followed by II-III- Basically every other year if last action positive except III-IV, V-VI and A/S

NON-SENATE TITLES: Normal Merit…. (Last Action must be positive) every other review delegated
HS Clinical Instructor Reappointment for second year. (Fellowships that exceed one year are renewable with an AP21, no file required)

HS CLINICAL SERIES: All Normal Merits are delegated except Clinical Professor V-VI and A/S

ADJUNCT PROFESSOR SERIES: All Normal Merits are delegated except Adjunct Professor V-VI and A/S
Assistant Researcher I to II, II to III, III to IV
Associate Researcher I to II, II to III
Researcher I to II, II to III, III to IV, IV to V
Assistant Adjunct Professor Step I to II, II to III, Step III to IV, Step IV to V, Step V to VI
Associate Adjunct Professor Step I to II, Step II to III, Step III to IV, Step IV to V
Adjunct Professor I to II, II to III, III to IV, IV to V (not Step VI)
Step VI to VII, Step VII to VIII, Step VIII to IX (not A/S)

Exceptional off scale salaries need pre-approval from Vice Provost and then be completed as Dean’s Delegated. Regular 75% formula does not need pre approval

DEFERRALS: Dean has authority ALL if normal review, previous action positive, Assoc & Up Only
No deferrals delegated for levels Research Series and below – Action following a deferral is NOT delegated

SABBATICALS: Delegated SLF, SLR, SLP to 1 year

NON SENATE TITLES:
Project Scientist & Specialist Appointments (not COS) with search, Normal Merits except Asst Proj Sci VI & Proj Sci IV
1st ReAppt review without merit
Changes in Status, i.e., percentage or funding
ALL LOA with salary up to 30 days or without salary up to 1 yr.
LEVELS Not Promotions, not Accelerations, not O/S salary, not retro merits
Visiting Professors Appointments for those with professorial appt at another institution & be appointed at comparable rank in home inst. for 1 yr or less & renewal 2nd yr
Must have teaching responsibilities @ UCI
Not Appts for those w/no professorial appt at other institution
Not Appts with salary beyond range for rank, Not for reappt. 3rd consecutive yr
Visiting Researchers Appointments and Reappointment 1 additional year
Recalls All Recalls Pre-retirement and Post retirement are Dean’s Delegated
(Age min 60 & 5 yrs Svc) Renewals are year to year (memo only) 43% Maximum percentage
Recall agreements of more than one year must be pre-approved by EVC.
All Recalls require a 30 day waiting period

2010-2011 STREAMLINED MERIT PROCESS DEAN’S DELEGATED ACTIONS ONLY.
USE AP 25 * USE CHECKLIST 33DD
1. Dept evaluation limited to 600 words (must include diversity statement) Form AP 25
2. Teaching summaries not needed (except HS Clinical and Adjunct series)
3. Voting by rank breakdown optional – Vote must be included but can be condensed
4. PUBS and Teaching (raw data) not submitted (Must be immediately available at Dept if requested)