DEANS DELEGATED ACTIONS

**APPOINTMENTS:** ASSISTANT PROFESSOR, STEPS I, II, & III FOR LINE, IN RESIDENCE, AND CLINICAL X; HEALTH SCIENCES CLINICAL SERIES ALL RANKS & STEPS (except VI, & A/S); ASSISTANT ADJUNCT APPOINTMENTS ALL STEPS

**MERITS - SENATE TITLES:** Professor Series, Clinical X Series, In-Residence *(Every other year if Last Action Positive)*

Assistant Professor: 1 to II, II to III, III to IV ➔ LETTER SAYS REAPPOINTMENT W/ YEAR Not St IV-V or V-VI

(Merit & Reappt 1 Yr.) Mid Career Appraisal w/ Merit or Reappointment not delegated.

Associate Professor: 1 to II, II to III - Not III to IV or IV to V

Professor: I-II, II-III - Not III to IV, not V to VI, Can be VI-VII, VII to VIII, VIII-IX - Not Above Scale

*Every other year except I-II followed by II-III - Basically every other year if last action positive except III-IV- V-VI and A/S

**NON-SENATE TITLES:** Normal Merit........ *(Every other year if Last Action Positive)*

HS Clinical Instructor: Reappointment for second year. (Fellowships that exceed one year are renewable with an AP21, no file required)

HS CLINICAL SERIES: All Merits, including accelerated, are delegated except Clinical Professor VI and A/S Mid Career Appraisals w/ Merit or Reappointment are delegated.

**ADJUNCT PROFESSOR SERIES:** All Normal Merits are delegated except Adjunct Professor VI and A/S *(Every other year if Last Action Positive)*

Assistant Researcher: I to II, II to III, III to IV

Associate Researcher: I to II, II to III

Researcher: I to II, III to IV, IV to V

Assistant Adjunct Professor: Step I to II, II to III, Step III to IV, Step IV to V, Step V to VI

Associate Adjunct Professor: Step I to II, Step II to III, Step III to IV, Step IV to V

Adjunct Professor: I to II, II to III, III to IV, IV to V *(not Step VI)*

Step VI to VII, Step VII to VIII, Step VIII to IX *(not A/S)*

*Exceptional off scale salaries need pre-approval from Vice Provost and then be completed as Dean’s Delegated. Regular 75% formula does not need pre-approval

**DEFERRALS:** Dean has authority ALL if normal review, previous action positive, Assoc & Up Only

No deferrals delegated for levels Research Series and below – Action following a deferral is NOT delegated

**SABBATICALS:** Delegated SLF, SLR, SLP to 1 year

**NON SENATE TITLES:**

Post Doctoral Scholars: Appointments and Merits are Dean’s Delegated

Project Scientist: Appointments (not COS) with search, Normal Merits except Proj Sci VI & Specialist: 1st ReAppt review without merit

Changes in Status, i.e., percentage or funding

ALL: LOA with salary up to 30 days or without salary up to 1 yr.

LEVELS: *Not Promotions, not Accelerations, not O/S salary, not retro merits, not overlapping step merits.*

Visiting Professors: Appointments for those with professorial appt at another institution & be appointed at comparable rank in home inst. for 1 yr or less & renewal 2nd yr Must have teaching responsibilities @ UCI

*Not Appts for those who professorial appt at other institution

Not Appts with salary beyond range for rank, Not for reappt. 3rd consecutive yr

Visiting Researchers: Appointments and Reappointment 1 additional year

Recalls: All Recalls Pre-retirement and Post retirement are Dean’s Delegated

(Age min 60 & 5 yrs Svc) Renewals are year to year (memo only) **43% Maximum percentage**

Recall agreements of more than one year must be pre-approved by EVC.
All Recalls require a 30 day waiting period